BANQUE D'INVESTISSEMENT ET DE DEVELOPPEMENT DE LA CEDEAO
ECOWAS BANK FOR INVESTMENT AND DEVELOPMENT
BANCO DE INVESTIMENTO E DE DESENVOLVIMENTO DA CEDEAO

ECOWAS BANK FOR INVESTMENT AND DEVELOPMENT (EBID), based in Lomé, Togolese Republic, is seeking to recruit a qualified person, who is citizen of the Community, to fill the following vacancy in the Professional Staff category:

Position	Main duties	Qualification, experience and skills
ENGLISH TRANSLATOR / INTERPRETER (Grade P2)	**Job summary** The successful candidate shall, under the supervision of the Head of the Language Services Division, translate a wide range of documents on economic, financial, legal, administrative, technical, operational issues relating to projects financed by the Bank, as well as interpret at meetings of the Bank, from French into English. **Duties:** ▪ Translation of sensitive and complex documents using standard and specialized vocabulary and complying with approved quality standard; ▪ Proof reading and alignment of translated documents with other official documents of the Bank while ensuring consistency of terminology and quality of style; ▪ Simultaneous interpretation into English language, as well as consecutive interpreting or in whispering modes during meetings of the decision-making organs of the Bank (Board of Governors, Board of Directors, Management Committee, etc) and at all other meetings organised by the Bank;	Educational Qualification • Master's Degree in Translation, Interpretation, Linguistics or a related discipline. **Professional Experience** • A minimum of three (3) years of experience in the area of translation and interpretation. • Demonstrated experience working in a multilingual and multicultural environment. • Experience translating and interpreting financial, legal or development-related documents. • Perfect command of English and a very good knowledge of French. Knowledge of Portuguese will be an advantage. **Competencies** • Excellent written and oral communication skills. • Strong command of translation methodologies, interpretation techniques and Computer-Assisted Translation (CAT) tools.

	▪ Contribution to technological research and to creating of a term bank as well as drawing up of lexicological tools and equipment to meet the needs of the Division; ▪ Execution of all related duties that may be assigned.	• Excellent analytical, research, listening and time management skills. **Personal Attributes** • Professionalism, integrity and confidentiality. • Cultural awareness and sensitivity. • Flexibility and adaptability. • Ability to work under pressure.

❖ **OTHER REQUIREMENTS**

- Be a national of West African States.
- Possess excellent computer skills, particularly in Microsoft Word, Excel, Access and PowerPoint.
- Be proficient in English and French. Knowledge of Portuguese will be considered an advantage.

❖ **APPLICATION MUST INCLUDE THE FOLLOWING:**

- A detailed curriculum vitae,
- A cover letter,
- Copies of academic and professional certificates,
- A copy of national identity card or passport,
- A copy of birth certificate.

Interested candidates are invited to submit their applications by email to recrutbidc@bidc-ebid.org no later than **30 October 2026**, clearly indicating **"RECRUITMENT PROGRAMME – TRANSLATOR / INTERPRETER"** in the subject line of the email.

N.B.: Only shortlisted candidates will be invited for interview. EBID reserves the right to withdraw the notified vacancy or offer position at a lower grade. Female applications for EBID jobs are strongly encouraged.